



11th June 2020

Dear Parents,

I am writing to you to provide a further update on our plans for a wider reopening of school.

We are in complete agreement that educationally children returning to school is of paramount importance, and we are determined to support our community in doing this. However, we have a duty to ensure that all pupils, staff and stakeholders are able to return to the safest environment possible.

We have worked diligently to complete the six steps required by Government towards any wider reopening which includes: developing a risk assessment, establishing rules so that no child who lives in a household with COVID19 symptoms can return, promoting regular handwashing, increasing onsite cleaning, reducing group sizes and reducing mixing between groups of children. (Please refer to CEO letter issued June 11th for further information)

From our risk assessments, we believe that to implement a process of wider reopening of school, we should take a gradual, cautious and measured approach to increasing our numbers. In doing this, we will be able to review our processes and procedures carefully and ensure that we do all we can to maintain, as far as possible, social distancing measures and ensure the phased return is as safe as possible for all stakeholders

This approach is in line with the approach being taken by other schools in our Trust and in Knowsley.

We now believe that we are in a position to open more widely for some pupils and will begin this process from Monday 22nd June 2020

To implement this approach, our plans are outlined below but are subject to constant review and change based on a number of factors including government guidance and of equal importance, our ability to manage pupil number safely based on the staff and capacity available to us.

Week beginning	ONSITE PROVISION	Additional Information
8 TH June AND 15 TH June	<ul style="list-style-type: none"> Vulnerable children and eligible key worker family children from all year groups <u>ONLY</u> by prior arrangement. 	<ul style="list-style-type: none"> HOME LEARNING OFFER FOR NON ATTENDING CHILDREN VOUCHER SYSTEM IN PLACE FOR FSM
22nd June	<ul style="list-style-type: none"> Vulnerable children and eligible key worker family children from all year groups by prior arrangement. <p>IF ALL COMPLIANCE MEASURES ARE IN PLACE AND CAPACITY ALLOWS:</p> <ul style="list-style-type: none"> Wider opening for eligible pupils from selected other year groups will begin for Reception, Year 1 and Year 6 children by prior arrangement. <p>“Please note there are a maximum number of spaces available within school during this time and priority will be given to Reception then Y1 and then Y6.</p>	<ul style="list-style-type: none"> HOME LEARNING OFFER IN PLACE FSM ARRANGEMENTS TO BE CONFIRMED PUPILS ONSITE WILL HAVE ACCESS TO FSM IF THEY ARE ELIGIBLE OR SHOULD BRING THEIR OWN PACKED LUNCH <u>RECEPTION and YEAR 1 and YEAR6 – MONDAY 22nd JUNE.</u> Reception, Year 1 and Year 6 parents will be contacted via telephone to confirm places and share additional information required by Thursday 18th June

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29th June	<ul style="list-style-type: none"> • Vulnerable children and eligible key worker family children from all year groups by prior arrangement. <p>IF ALL COMPLIANCE MEASURES ARE IN PLACE AND CAPACITY ALLOWS:</p> <ul style="list-style-type: none"> • Reception, Year 1 and Year 6 children by prior arrangement. <p>IF CAPACITY ALLOWS:</p> <ul style="list-style-type: none"> • Wider offer for nursery pupils considered 	<p>HOME LEARNING OFFER IN PLACE</p> <p>FSM ARRANGEMENTS TO BE CONFIRMED</p> <p>PUPILS ONSITE WILL HAVE ACCESS TO FSM IF THEY ARE ELIGIBLE OR SHOULD BRING THEIR OWN PACKED LUNCH.</p>
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*Priority provision will always be offered to key worker families and vulnerable children.

*All proposed arrangements are subject to constant review and potential change.

*NURSERY provision will only be in place should staffing allow. This will be reviewed for the week beginning 22nd June and weekly after this. This is due to provision being part time only.

KEY INFORMATION FOR ONSITE PROVISION FROM MONDAY 22nd JUNE 2020:

NO CHILD OR ADULT SHOULD ENTER SCHOOL IF THEY OR A MEMBER OF THEIR HOUSEHOLD DISPLAYS SYMPTOMS OF COVID19 AND GOVERNMENT GUIDELINES SHOULD BE FOLLOWED. IF A SUSPECTED CASE IS CONFIRMED, THEN SCHOOL SHOULD BE NOTIFIED IMMEDIATELY.

Please note that any attendance has to be agreed with school with prior notice. We will attempt to support any requirements but due to the complex planning required, we may not always be able to offer places at short notice.

THE SCHOOL DAY:

The timings of the school day for all eligible children who attend will be 8:50am-3.00pm.

Children in Reception should be collected at 2:50pm to reduce queuing.

The external gates to school will remain locked until 8.45. Please avoid gathering outside of school and socially distance within the queuing systems in place.

DROP OFF/PICK UP:

Only one adult should drop off and pick up a child from school and we ask that social distancing is maintained and that all one way systems are adhered to for the safety of all.

INFANT BUILDING:

RECEPTION CHILDREN - (SQUIRREL POD AND HEDGEHOG POD) must enter and exit through the main entrance (Gate B and Exit through Gate C). There will be a queuing system in place and we do ask that social distancing is maintained. The children will enter and exit through the Nursery outdoor area directly.





YEAR 1 CHILDREN (JAGUAR POD) must enter and exit through the main entrance (Gate B and exit through Gate C) There will be a queuing system in place and we do ask that social distancing is maintained. The children will enter and exit through Jaguar classroom directly.

JUNIOR BUILDING:

YEAR 2-YEAR 5 KEY WORKER CHILDREN AND YEAR 6 PUPILS - (SHARK POD, WOLF POD, TIGER POD, LEOPARD POD, CHEETAH POD) must enter school through the double gates on Weyman Avenue (Gate D and follow the one way queuing system in place.)

The children must be dropped at the playground gates and will be asked to go and line up with adults from school who will be on duty.

We do appreciate that these arrangements are not the 'norm' and not what you are used to, but at this time and until it is safe to do so, we all must follow these systems and require your ongoing support.

OTHER KEY INFORMATION:

- All pupils will be allocated a POD and will remain with pupils and staff within their POD throughout the day.
- All PODS will have allocated outdoor areas and pupils in the POD will only be able to play with children from within their POD. Pupils will remain in the POD they are allocated and will not be able to change POD. Movement around the site will be restricted and monitored to restrict contact.
- Pupils may not be with their usual teacher in the POD they are allocated.
- Learning will look different and feel different as we work to maintain social distancing at all times. (Pupils are adaptable and will quickly get used to the systems in place).
- Learning will include a balance of academic learning and work to encourage well-being and positive mental health. We will also be trying to work outside as much as possible.
- Pupils will be encouraged to hand wash frequently, use hand sanitiser and follow other good hygiene advice at all times.
- All required resources will be available for pupils to use.
- Children should not bring any items from home into school other than their packed lunch.
- A packed lunch will be available for all children who attend school if required. This will replace the voucher system for those in receipt of means tested free school meals that has been in place.
- Pupils will not be required to wear school uniform but should wear clean clothes daily. Please consider the weather as the children will be outside daily (sun cream/hats if hot)
- An addendum has been made to the school behaviour policy (see website) and a COVID 19 Home School Agreement will need to be signed by all stakeholders. It has never been more important for all stakeholders to work together to implement the principles outlined in this document. Any behaviour that causes an increased risk will not be acceptable.
- First Aid will be administered if required. Staff will wear additional PPE when required.
- If pupils require medication, this will follow the usual procedures. Please ring the school office if this is the case.
- No parent and carer meetings will take place on site in the first instance. We will limit all visitors to essential only and ask that communication with school is via telephone.

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WHISTON WILLIS PRIMARY ACADEMY

We will be in contact with you during next week to answer any questions and clarify any points from this letter regarding arrangements.

To implement this opening effectively and efficiently, we will require your support in confirming that places are required for your children from Monday 22nd June as quickly as possible.

To follow up the initial survey responses, you will receive a direct call from a member of school staff in the coming days but we are also happy for you to contact school via email whistonwillis.de@knowsley.gov.uk to indicate if you would like a place for your child.

We do have a maximum number of pupils who will be able to attend and once this point is reached we will be required to create a waiting list. Please be aware that places will be initially given to Key Worker and vulnerable families, Reception pupils next, then Year 1 and then Year 6. Nursery will be under constant review.

The government has also announced that pupils in Y2,Y3,Y4 and Y5 will not be returning to school before the summer holidays. Please be assured that we as a school will continue to provide our home learning offer for the remainder of the term. We will be making contact with all families from these year groups in the next week or so to see if we can offer any further support.

I hope that this information provides you with the information that you need and I urge you to contact school should you require any further clarity or information. We have endeavoured to put in place many control measures to minimise risk but this does not mean that risks are removed all together.

It should be remembered that government advice regarding individual circumstances related to health in families and with the children should be followed and that it is right that some children should not be in school and we support this fully.

Finally, I would like to thank you all for the support and understanding you have given us as a school as we work to manage this unprecedented situation.

Yours faithfully,

Ian Cooper

Principal

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